

Application form for prospective tenants

Property	_____	Locality	_____
Apartment	Number of rooms _____	Floor	_____
Number of the flat	Favourite 1 _____	Favourite 2	_____
Moving date	_____	Gross rent in CHF	_____
Parking place	yes / no (if available)	Car licence tag	_____
Apartment for family	yes / no	Number of adults _____ children _____	

Personal information **1. Person (main contact)** **2. Person (husband or wife / partner)**

Surname/Name	_____	_____
Date of birth / marital status	_____	_____
Address	_____	_____
Phone number	_____	_____
Email address	_____	_____
Citizenship / Nationality	_____	_____
Permission (B, C, L)	_____	_____
Exist custodial measures?	yes / no if yes, which one?	_____
Profession	_____	_____
Employer	_____	_____
Line Manager/ phone number	_____	_____
Salary / Year	_____	_____

Additional information

Residence (last 3 years)	_____	_____
Current landlord / phone no.	_____	_____
Reason for change of residence	_____	_____
Additional referees	_____	_____
Musical instruments	yes / no	Kind of instrument? _____
Do you have pets?	yes / no	Kind of pet? _____
Liability insurance (incl. damages caused by renter)	yes / no	
Household contents insurance	yes / no	
How did you hear about smeyers AG? (e.g. print or online advertisement, poster etc.)	_____	

We ask you to sign up for tenants application per adult and to enclose a copy of your passport or ID as well as an excerpt form from the debt collection register of the last two years in original. The extract must not be older than three months. The summary can be found on the competent debt collection office of your residence.

The prospective tenant authorizes smeyers AG to obtain all necessary information (employer, previous landlord references etc.). With the delivery of the application for the potential tenants are not entitled to distribution of a leased property.

If the lease has been issued and dispatched and will not be returned or signed after the commitment, an expense fee of CHF 150.— excl. VAT must be charged.

In case of a termination of the duly signed lease the tenant is obliged to seek a solvent next tenant. For the effort of inspections and all incurred administrative work during the time of the construction operation smeyers AG will charge the effective costs (CHF 150.— excl. VAT / hour).

I declare that I filled in the present application truthfully.

Location / Date	_____	_____
Signature(s)	_____	_____